

## Local Education Agency (LEA) Profile

Please provide the following information by school building or alternative program at least two weeks prior to the on-site visit. The information you submit provides the Monitoring Team with a glimpse of the special education supports and services that are available.

1. Provide a list (for each school building) of the continuum of placements for students receiving special education services. This may include alternative learning pathways and collaborations with other schools, supervisory unions and agencies.
2. Please provide copies of the following (for each school building, if each is different):

### **Policies**

- Educational Support System (ESS)
- Suspension/Expulsion

### **Plan**

- Discipline

3. Identify the Professional Development Activities conducted by your supervisory union (building based or SU-wide) within the last 2 school years that focus on meeting the needs of all students. Please use the attached sheet and complete it for each building and alternative placement (if applicable).
4. In regards to Professional Development Activities worksheet, please include a description of staff needs. The Monitoring Team may be able to provide some technical assistance in these areas, or provide contact information on an appropriate trainer.
5. Complete the attached Confidentiality worksheet for each building and alternative placement (if applicable). This must also be done for Central Office staff. This activity must be done each school year.
6. Please indicate whether your supervisory union and/or school building has an active parent group. Please list, and include the phone number of, the organizer of the group so we can provide and gather information related to special education and discuss the option of a parent forum to improve parent participation during the Monitoring visit. Additionally, if there is a school/SU contact (i.e. Guidance counselor, school nurse, home/school coordinator) who could assist us, please identify the name of the contact and his/her phone number.
7. Identify any areas of weakness you would like the Monitoring Team to address. The Team has the capacity to provide some technical assistance and/or training in a variety of areas (including 504, eligibility, data analysis, IEP, ESS etc...)
8. Identify any areas of strength that you would like to showcase (this could include individual or group programs, service delivery models, alternative placements) that produce positive outcomes for students with disabilities.